

NO. IDCO/HO/P&A/A-10218/2021/V-1

11222

Date:

09.07.2021

ADVERTISEMENT FOR RECRUITMENT TO THE POST OF DEPUTY MANAGER (CIVIL/PH) IN IDCO ON REGULAR APPOINTMENT THROUGH GATE-2019, 2020 & 2021 ON THE BASIS OF HIGHEST VALID GATE SCORE OF PRECEDING THREE YEARS.

IDCO, a Golden Category Corporation of Govt. of Odisha invites applications from the intending applicants for recruitment to the post of Deputy Manager (Civil/PH) on regular appointment in IDCO as per Odisha Industrial Infrastructure Development Corporation (Method of Recruitment and Conditions of Service) Regulations, 2019.

(1) VACANCIES TO BE FILLED UP AND RESERVATION:

The details of post/category wise vacancies are as under :

SI No.	Name of the posts/Discipline	ST	SC	SEBC	UR	Total
1	Deputy Manager (Civil/PH)	05 (W-2)	04 (W-1)	02	11 (W-4)	22 (W-7 PWD-1 Ex-Servicemen-1)

(SC-Scheduled Caste, ST-Scheduled Tribe, SEBC-Socially and Educationally Backward Classes, UR-Unreserved, W-Women, PWD-Persons with Disability).

(2) VACANCIES FOR PWD RESERVATION:

The physical requirement and functional classification of PWD suitable for the post of Deputy Manager (Civil/PH) are as follows:

Physical requirement: S, ST, BN, W, SE, RW, H, C

Functional classification: HI (with suitable aid), OA, OL, BL (MNR)

Code	Functions
Physical Requirements:	
ST	Work performed by standing
W	Work performed by walking
SE	Work performed by seeing
S	Work performed by sitting (on bench or chair)
BN	Work performed by bending
H	Work performed by hearing /speaking
RW	Work performed by reading, writing
C	Work performed by Communication
Functional Classification	
HI (with suitable aid)	Hearing Impaired
OA	One Arm affected (R or L)
OL	One leg affected (R and/or L)
BL (MNR)	Both legs affected but not arms (Mobility not be restricted)

The PWD certificate is subject to verification of the candidate by the prescribed Medical Board.

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(3) RESERVATION :

- (i) Reservation of posts including reservation for Women will be as per the ORV Act and other applicable Acts and rules of Government of Odisha.
- (ii) Permanent Disability Certificate (indicating percentage of disability i.e. 40% or more) issued by the concerned Medical Board, wherever applicable.
- (iii) Concession meant for SC, ST and SEBC by birth are admissible to the Scheduled Castes, Scheduled Tribes and Socially and Educationally Backward Classes of Odisha State only.
- (iv) The Competent Authorities to issue the caste certificate are District Magistrate/Collector or Additional District Magistrate or Sub-Divisional Magistrate/Sub-Collector or Executive Magistrates or Revenue Officers not below the rank of Tahasildar/Additional Tahasildar of Govt. of Odisha.
- (v) Candidates belonging to PWD shall be adjusted against the categories to which they belong.
- (vi) Candidates belonging to Ex-Servicemen shall be adjusted against the categories to which they belong.
- (vii) In the event of non-availability or insufficient number of eligible/suitable women candidates belonging to any particular category, the vacancies or the remaining vacancies shall be filled up by male candidates of the same category.
- (viii) Exchange of reservation between Scheduled Caste and Scheduled Tribe will not be considered.
- (ix) Candidates of SC/ST/SEBC category shall enclose self attested photocopy of a valid caste certificate issued by Competent Authority. Candidate belonging to SEBC category should submit SEBC certificate, which must be issued within one year prior to the last date of online application.
- (x) Women candidates belonging to SC/ST/SEBC are required to submit Caste Certificate by birth showing daughter of Caste Certificate obtained by virtue of marriage i.e. showing wife of is not acceptable. The same is to be submitted at the time of Document Verification.
- (xi) OBC Certificates will not be accepted in lieu of SEBC Certificate.
- (xii) Community (Caste Status) once mentioned by the candidates shall not be changed under any circumstances.

(4). SCALE OF PAY & CONDITION OF SERVICE:

Sl. No.	Name of the posts	Category of post	Scale of Pay under ORSP Rules,2017
1	Deputy Manager (Civil/PH)	Group-A	Level-12 (Rs.56,100-1,77,500/-) of pay matrix under ORSP Rules,2017

Besides the above, initial Basic Pay with usual Dearness Allowances and other allowances as admissible from time to time shall be paid as per applicable rules of the Corporation in force from time to time.

(5) SERVICE AGREEMENT BOND:

The selected candidates have to execute a Service Bond of Rs.1.00 lakh on Non-judicial stamp paper worth of Rs.100/- (Rupees one hundred) only to serve the Corporation for a period of three years after successful completion of probation period.

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(6) **EDUCATIONAL QUALIFICATION :**

Sl. No.	Name of the Post	Educational Qualification
1	Deputy Manager (Civil/PH)	Passed Degree in Civil Engineering with at least 60% marks in aggregate from a recognized University/Institution. For SC/ST/PWD candidates, the minimum percentage of marks required is 50%. To be eligible to apply the candidate must have appeared in any of the GATE Examination during 2019, 2020 & 2021 conducted by the IITs and the highest valid score of preceding three years obtained by the candidate, needs to be mentioned while applying.

(Note:-Degree obtained from Open University (except IGNOU)/Distance Learning Mode/Part-Time/Sandwich Course shall not be considered)

(ii) The applicant must have Odia as one off the subject in the HSC or passed examination in Odia equivalent to M.E standard or passed in Odia as language subject in final examination of Class-VII or passed a test in Odia in M.E School Standard conducted by Education Department, Govt. of Odisha on the date of the application.

(7) **AGE:**

The minimum age for the post is 21 years and the maximum age is 32 years as on the date of advertisement. The upper age limit is relaxable by 5 years for candidates belonging to SEBC, SC, ST & Women candidates, 10 years for candidates belonging to PWD category and the total period of service rendered in defence service in case of Ex-Servicemen. PWD candidates in the ST, SC & SEBC category shall be entitled to cumulative age relaxation of ten years over & above the normal relaxation specified for the category. However, the upper age limit is relaxable by 15 years for in-service contractual employees engaged by IDCO or through manpower service provider agencies, continuously working under IDCO for at least 10 years on contractual basis.

(b) Date of birth entered in the High School Certificate Examination by the Board of Secondary Education, Odisha or equivalent certificate issued by the recognised Board/Council/by an Indian University as equivalent there to shall only be acceptable to IDCO.

(8) **GENERAL ELIGIBILITY CRITERIA:**

In order to be eligible, a candidate must satisfy the following conditions:

- (i) The candidate must be a citizen of India.
- (ii) Be able to speak, read & write Odia.
- (iii) Be a good moral character & conduct.
- (iv) Be a good mental condition and bodily health and free from any physical defect likely to interfere with the discharge of his duties in the service.
- (v) If married, must not have more than one spouse living.
- (vi) Candidate must have passed Middle School Examination with Odia as a language subject, or have passed High School Certificate Examination or equivalent examination with Odia as a subject/medium of examination in non-Language subject, or have passed in Odia as a language subject in the final examination of Class-VII or above or have passed a test in Odia in M.E School Standard or above conducted by the School & Mass Education Department.

Not fulfilling any of the eligibility criteria shall render the applicant's candidature invalid & rejected.

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(9) EXAMINATION FEE :

(i) The Un-reserved (UR) and SEBC candidates have to pay a non-refundable examination fee of Rs.1000/- (Rupees one thousand) only. The candidates belonging to SC/ST/Persons with Disabilities (PWD) category have to pay a non-refundable examination fee of Rs.500/- (Rupees five hundred) only. The fees can be deposited only through online mode using Internet Banking/Debit Card/UPI in payment gateway linked with the online application form.

(ii) Applications without payment of examination fee shall be liable for rejection.

(iii) Application fee once paid shall not be refunded in any case.

(iv) The candidate has to retain the print out/hard copy of the on-line application for future reference.

(10) Certificates/documents to be submitted at the time of certificate verification should be same as uploaded in the online application Form.

Following certificates/documents along with the original certificates/documents are to be produced during the time of verification.

(i) Copy of the registered online application with declaration duly filled in & ink signed at the appropriate place.

(ii) Highest score of any of the GATE Examination during 2019, 2020 & 2021 with registration number and scanned copy of coloured GATE Score rank card.

(iii) Self attested photocopies of HSC certificate or equivalent certificate and mark sheet issued by the recognised Board/Council.

(iv) Self attested photocopies of certificate and mark sheet of Degree in Civil Engineering from any institution recognised by AICTE (All India Council for Technical Education).

(v) Self attested photocopies of equivalency certificate issued by AICTE in case the candidates passed Degree in Civil Engineering from other Institutions approved by AICTE (All India Council for Technical Education).

(vi) Candidates of SC/ST/SEBC category shall enclose self attested photocopy of a valid caste certificate issued by Competent Authority. Candidate belonging to SEBC category should submit SEBC certificate, which must be issued within one year prior to the last date of online application.

(vii) Candidates have to submit a self attested photocopy of the certificate either of passing HSC examination with Odia as a compulsory subject, or in lieu thereof a certificate of passing a language test in Odia of M.E standard/Class-VII issued by Principal/Head Master or any other competent authority duly countersigned by the concerned BEO/DEO. Certificate of passing a test in Odia in M.E School Standard or above conducted by the School & Mass Education Department.

(viii) Self attested photocopy of the certificate of disability issued from the concerned Medical Board of the concerned district in case of PWD candidates with permanent disability. For candidates with temporary disability, they shall have to produce recent disability certificate. Permanent Disability Certificate (indicating percentage of disability i.e. 40% or more) issued by the concerned Medical Board, wherever applicable.

(ix) Copy of the e-receipt/transaction slip showing successful payment of required examination fees.

(x) Self attested photo copies of documents in support of claim against Ex-Serviceman i.e. Discharge Certificate, Identity Card & P.P.O issued by the Appropriate Authority indicating there in the Date of Entry, Date of Discharge & Period of Service rendered in Defence forces.

(xi) No Objection Certificate from the employer, if employed in State/Central Govt., State/Central PSU or Govt. Autonomous Organisation.

(11) HEALTH :

- (i) Appointment of selected candidates will be subject to having sound health and being physically & mentally fit in the Pre-Employment Medical Examination to be conducted as per the norms and standards of Medical Fitness.
- (ii) Candidates selected under PWD category must be within the prescribed normal range for all other physical standard. The PWD candidates will have to undergo a verification process by the authorized Medical Board on the date specified, failing which the candidature of the candidate will be forfeited.

(12) Select List:

The candidate should have appeared in any of the GATE Examination for the year, 2019, 2020 & 2021. The highest valid GATE score in any of the GATE Examination for the year, 2019, 2020 & 2021 in the concerned discipline of preceding three years on the date of advertisement will be taken into consideration. Selection will be made on the basis of highest valid GATE score achieved during any of the GATE Examination of 2019, 2020 & 2021 Candidates on the basis of highest GATE score shall be called for verification of their original documents. The names of the candidates will be deleted from the common merit list, if they do not attend certificate verification. Common merit list of the candidates found suitable in certificate verification will be prepared category wise in order of merit. The selected list of candidates will be published in the website after approval of the Competent Authority of IDCO. The offer of appointment shall be issued to the selected candidates on the basis of merit.

(13) FACILITATION SUPPORT :

For any guidance on filling up the On-line Application and information regarding advertisement and recruitment the candidate may contact the IDCO Help Desk Telephone No. **0674-2540043** in all working days between 11.00 A.M to 5.00 P.M and/ or can also e-mail at recruitment2021@idco.in Candidates are required to visit the website.

(14) GENERAL INFORMATION & INSTRUCTIONS:

- (i) Wherever CGPA/OGPA/DGPA or Letter Grade in a Degree is awarded, its equivalent percentage of marks must be indicated in the on-line application as per norms adopted by University/Institute.
- (ii) Percentage of marks obtained by the candidate in Degree shall be based on the practice followed by the University/Board/Institution from where the candidate has obtained the Degree. In case the University/Institution does not have any scheme for converting CGPA into equivalent marks the equivalence would be established by dividing the candidates' CGPA by maximum possible CGPA and multiplying the result with 100.
- (iii) Only the on-line applications are invited from the candidates for admissible to the post. No other mode of application is allowed.
- (iv) Degree Certificate, Caste Certificate, Odia Test Pass Certificate, Certificate of Physically Handicapped Persons must have been issued by the competent authority within the last date fixed for submission of on-line application form.
- (v) A candidate found guilty of seeking support for her/his candidature by offering illegal gratification or canvassing in any form or found indulging in any type of malpractice during the course of the selection or otherwise shall, in addition to rendering herself/himself liable to criminal prosecution be

- disqualified not only for the on-going recruitment, but also may be debarred permanently from any future recruitment or selection to be conducted by IDCO.
- (vi) Applications submitted to IDCO, if found to be incomplete in any respect are liable for rejection. No correspondence shall be entertained in this regard.
- (vii) Mere applying for the post and fulfilling eligibility criteria in reference to the advertisement does not confer any right for an applicant to claim appointment.
- (viii) Any dispute arising out of the on-going recruitment shall be subject to jurisdiction of High Court of Orissa.
- (ix) Candidates working in State/Central Government/PSUs/Autonomous Bodies of Govt. shall apply on-line. However, she/he must produce a **"No Objection Certificate" (NOC)**.
- (x) Final selection of the candidates shall be subject to medical fitness.
- (xi) Candidates selected in IDCO are liable to be posted anywhere in Odisha.
- (xii) While applying for the above posts, the applicant shall ensure that she/he fulfills the eligibility and other norms mentioned above as on the specified dates and the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment/selection that a candidate does not fulfill the eligibility norms and/or that she/he has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above shortcoming (s) are detected even after appointment her/his services are liable to be terminated without any notice.
- (xiii) IDCO Management reserves the right to cancel the recruitment process, if need so arises, without issuing any further notice or assigning any reason thereof at any stage.

(15) How to apply:

The applicants have to go through the detail advertisement before filling up the online application.

- (a) Aspirants have to apply online using the official website of the IDCO www.idco.in. The applicants are required to deposit non-refundable examination fees of Rs.1000/- in case of SEBC/UR and in case of ST/SC/ Women/PWD- Rs.500/- through online mode.

STEP – 1 (Registration)	
1	New Applicant can Register in Recruitment Portal by Click on the "NEW APPLICANT" Link, available in the home page or available in the Login section which is redirected to Sign Up/ New Registration Page.
2	In the Sign Up/ New Registration Page Applicant Select Salutation from the drop-down box. Enter the First Name, Middle Name (Non-Mandatory), Last Name, Valid Mobile No and Email ID. Click on Register button.
3	Username and Password will be sent to the applicant through e-mail on registered e-Mail ID. If the Applicant forgot his Password, he/she can Reset his/her Password by click on "Forgot Password" Link.
4	By using this login credential the applicant will be successfully login into the application.
STEP – 2 (Completion of Application Form)	
1	Select the Post Name from the drop-down box. Upload recent passport size Colour photograph, scanned in the "jpg/jpeg/png" format up to 1 Mb

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	<p>If the Applicant belongs to non-other than General category, Upload the Specific Category Document in pdf format up to 500 kb (If Any).</p> <p>Upload the Birth/ 10th Certificate document in pdf format up to 500 kb. (Mandatory)</p> <p>If the Applicant belongs to Ex-Serviceman then upload the specific document in pdf format up to 500 kb. (Mandatory)</p> <p>If the Applicant belongs to PWD then upload the PWD Category document in pdf format up to 500 kb. (Multiple documents can also be uploaded by click on Action (“+”) Button.)</p>
2	<p>Enter Correspondence Address details.</p> <p>If Permanent Address is same as Correspondence Address, Click on Yes button.</p> <p>Otherwise enter the Permanent Address details.</p>
3	<p>Enter the Mandatory Information as per the Requirement.</p> <p>Upload the Highest score Card document within the last 3 Years.</p> <p>Enter the Qualification details as per the Requirement.</p> <p>Upload the specific Qualification document in pdf format up to 500 kb. (Mandatory).</p> <p>To add more Qualification details click on Action (“+”) button.</p> <p>Select the value from the drop down box.(Select from the following Odia Language Eligibility As Applicable) (Mandatory)</p>
4	<p>Enter the Experience details (If Any).</p> <p>If the applicant working in State/Central Government/PSUs/Autonomous Bodies of Government then Upload No Objection Certificate(Mandatory).</p> <p>If experience available fill up all the details as per the Requirement.</p> <p>To add more experience details click on Action (“+”) Button.</p> <p>Upload full Specimen Signature of the Applicant in "jpg/jpeg/png " format up to 1Mb</p> <p>After fill up all the details click on, I Agree Check box.</p> <p>Click on Save button, to save the details in Draft mode.</p> <p>Take a printout of the Application form for future reference.</p> <p>Click on “Submit & Go for Payment” button to redirect to Payment Gateway Page.</p>
STEP – 3 (Guidance for Remittance of Fees)	
1	<ul style="list-style-type: none"> • Post submission, the candidate will be re-directed to Payment gateway to make the online payment of examination fees. • Kindly verify the details and make the payment for examination fees via the different payment modes. • Retain a copy of payment receipt of application fees as well as Application Form for future reference.

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(16) Last date of online Applications:

(a) The last date for submission of online application in response to this advertisement is 11.59 P.M. of Dtd. 14.08.2021. The system will be automatically disabled from 11.59 PM of the said date after which the application form for this particular post will not be generated any more.

(b) No Physical Copy (hard copy) of the online application form/documents required to be sent to IDCO have to upload the relevant documents as listed in the online form at the time of online application.

(17) IMPORTANT DATES :

SI.No.	Description	Date	
1	Opening Date of on-line submission of Applications	15.07.2021	10 A.M.
2	Last Date of on-line submission of application	14.08.2021	11.59 P.M.

Note:-

1. All the important notification & updates regarding this recruitment shall be uploaded in the IDCO website in the Recruitment Section and accordingly all applicants are advised to visit the site regularly.

2. In order to avoid last minute rush, the candidates are advised to apply early enough IDCO will not be responsible for network problems or any other problems in submission of on-line application.

3. The candidate should furnish correct Mobile Number and e-Mail Id for sending SMS and other relevant information relating to this recruitment. The Mobile No. & e-Mail ID should remain active till completion of the recruitment process to avoid any communication gap.

4. The candidates are required to visit the website of IDCO www.idco.in for detailed information about notice regarding rejection of the application, other important notices etc. and also keep track of publication of various notices of this recruitment.

5. Candidates are required to check thoroughly all entries before submission of the on-line application. No change can be made after final submission of application.

C.M. 9.7.21
Chief General Manager (P&A)

Memo No. *11223* Date: *09.07.2021*

Copy to the Additional Secretary to Govt., Industries Department/Additional Secretary, ST & SC Development Department/Director, Social Security & Empowerment of Persons with Disability Department, Govt. of Odisha, Bhubaneswar/Employment Officer, Bhubaneswar Employment Exchange Office, Bhubaneswar for information and necessary action.

C.M. 9.7.21
Chief General Manager (P&A)

Memo No. *11224* Date: *09.07.2021*

Copy to the Chief General Manager (Finance & Accounts), IDCO, Bhubaneswar for information and necessary action.

Copy to the Private Secretary to the CMD, IDCO for kind information of the Chairman-cum-Managing Director.

Copy to the Private Secretary to the ED, IDCO for kind information of the Executive Director.

C.M. 9.7.21
Chief General Manager (P&A)

Memo No.

11225

Date:

09.07.2021

Copy to the Officer-on-Special Duty, IDCO, In-charge of PR for information and necessary action.
Copy to the Deputy General Manager (MIS), IDCO, Head Office for information and necessary action. He is requested to up-load the detailed advertisement in IDCO website.


Chief General Manager (P&A)

Odisha Industrial Infrastructure Development Corporation

(A Government of Odisha Undertaking)
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